



COVID-19: Learning Continuity Plan

Monday 28 February 2022

Approach

The La Salle College **COVID-19 Learning Continuity Plan** is structured so that there is support for students who are required to isolate from the College campus, but still well enough to engage in a learning program.

It is split into two stages:

- **Stage 1: Keep Learning** – The College is still operational and catering for students who are isolating and fit to keep learning
- **Stage 2: Remote Learning** – The College is still operational but because of high case numbers of COVID-19 in our school community all classes will **be delivered via Teams as a virtual class**

I want to reassure our families that our staff are committed to providing an effective learning experience for your child across both learning scenarios. We encourage you to continue to work in partnership with your child's teachers to support their wellbeing and deliver positive educational outcomes.

The table below details a summary of the two learning stages of our **COVID-19 Learning Continuity Plan**. Supporting resources can be accessed through the College [Parent Hub tile 'COVID-19 Information'](#). There is also a new Student Absentee Form for COVID-19 related absences.

Table 1: La Salle College COVID-19 Learning Continuity Plan

Key area	Stage 1: Keep Learning	Stage 2: Remote Learning
Attendance and Engagement	<ul style="list-style-type: none"> • Parents will need to notify the College if their child is sick or isolating and complete the relevant online Student Absentee Form • Each morning, students will login to SEQTA to read Daily Notices and access Microsoft Teams if the PCA has scheduled a virtual PCG • At the start of each scheduled lesson students will login to SEQTA to access their learning for the day for each subject. This may include a link for Teams for students to access classroom lessons. 	<ul style="list-style-type: none"> • Parents will need to notify the College if their child is sick or isolating and complete the relevant online Student Absentee Form • Each morning, students will login to SEQTA to read Daily Notices and access Microsoft Teams to engage in a virtual PCG • At the start of each scheduled lesson students will login to SEQTA to access their learning for the day for each subject. This may include a link for Teams for students to access classroom lessons and record their attendance. • Virtual classrooms will vary based on attendance
Structure of Teaching and Learning	<ul style="list-style-type: none"> • All learning materials and information will be provided on SEQTA • Every student will be provided with a learning program for each of their courses • Students will have flexibility in when and how they complete tasks and learning opportunities – but there is no flexibility as to whether they complete learning tasks • Assessments will still be conducted to monitor academic progress • For practical subjects some lessons will be theory based while others may include an alternate activity. (These may include something from Music, Art, HPE and Technologies subjects) • Engaging in learning activities is a non-negotiable and we know that parents and families will support us in ensuring students maintain focus to their learning. 	

Resources and Tools	<p>Using their CEWA student details all students are required to have:</p> <ul style="list-style-type: none"> Downloaded Office 365 applications including Microsoft Word, PowerPoint, Excel and One Note Access to SEQTA and Microsoft Teams Access to books assigned to specific courses Teachers are available via email and the chat function on Teams.
Study/work area	<ul style="list-style-type: none"> Parents will need to make sure that their child has a suitable area set up at home where they can complete work during the school day Parents are encouraged to check-in on their child throughout the day to ensure they are accessing and coping with the online learning material.
Support	<ul style="list-style-type: none"> The first contact should be made with class teachers if there are concerns or queries with specific learning activities If your child is struggling to cope with various demands of our Remote Learning program, they are encouraged to contact their PCA If your child is having technical issues, please email our ICT team at 8770svc_it_support@cewa.edu.au
Wellbeing	<ul style="list-style-type: none"> For all wellbeing related issues please contact our Leaders of Wellbeing listed in Table 2 below We encourage students to Rest, Relax and Recharge. You need to maintain a healthy balance between your time online and offline. Make time to enjoy some fun activities and hobbies inside and outside.

Wellbeing resources

For all wellbeing related issues please contact our College Leaders of Wellbeing listed below in Table 2.

Table 2: La Salle College Leaders of Wellbeing

Year Level	Key Contact
Year 7	Ms Laura Shaughnessy - laura.shaughnessy@cewa.edu.au
Year 8	Ms Taryn Mohen - taryn.mohen@cewa.edu.au
Year 9	Ms Deanna Tonon - deanna.tonon@cewa.edu.au
Year 10	Ms Fiona Stankevicius - fiona.stankevicius@cewa.edu.au
Year 11	Ms Amy Webb - amy.webb@cewa.edu.au
Year 12	Ms Amy Boughton - amy.boughton@cewa.edu.au

Structure of classroom teaching

Students will be provided a clear and structured learning program for each of their courses. We are aware of the challenges that come with a child being online for 6 – 8 hours per day and as such, have structured the learning so that there is a thoughtful blend of online and offline learning, whilst caring for the child through regular interaction with staff.

The expectation for all students is that they are logging into their SEQTA courses at the beginning of each day and regularly scheduling their learning. This means students have flexibility in when and how they complete tasks and learning opportunities – but there is no flexibility as to whether they complete learning tasks. Engaging in learning activities is a non-negotiable and we know that parents and families will support us in ensuring students maintain focus to their learning as we work through the complexities and challenges that arise in online learning.

Individual isolation procedures

Approach	All Students
Learning Overview	In each course students will have work for the week as well as daily lessons posted into SEQTA with clear learning goals, learning activities and resources required.
Mode of teaching	<p>SEQTA will house the mode of delivery whether a student is working independently or joining a class via Teams.</p> <p>Teams will be used to schedule meetings (lessons) for students to attend remotely as directed by the classroom teacher. This link will be posted into the SEQTA lesson when required.</p> <p><i>Students are encouraged to email their teachers with clarifying questions and with completed tasks.</i></p>
Monitoring Academic Progress	<i>Staff will collect and feedback to students and parents via formative assessment tasks.</i>

Attendance

- We want our students to be able to engage with our authentic learning activities which requires them to be happy, healthy and focused
- **During Stage 2: Remote Learning**, students will login to Teams and attend a virtual PCG where their attendance will be taken, and information given. It is also a chance for students to remain connected to their House group.

Preparation requirements for students

- All students are required to have downloaded Microsoft Teams and login using their CEWA student details
- All students are required to have downloaded Office 365 applications including Microsoft Word, PowerPoint, Excel and One Note logging in using their CEWA student details
- All students must have access to SEQTA and Microsoft Teams.

Preparation requirements for parents/guardians

- Parents/guardians will need to make sure that their child has a **suitable area set up at home** where they can complete work during the school day
- Parents/guardians are encouraged to **support their child to login and engage in morning PCG.**
- Parents are encouraged to **use SEQTA Engage** to see what their child is learning
- Parents/guardians are encouraged to **check-in on their child throughout the day** to ensure they are accessing and coping with the online learning material
- Parents/guardians should **be familiar with the absentee process as found on the Parent Hub** on the College website. Parents **must complete a Student Absentee Form** if their child is unable to attend morning PCG, scheduled video lessons or engage with learning material for the day.