



# COVID-19 Learning Continuity Plan FAQs

This document details Frequently Asked Questions in relation to La Salle College's COVID-19 Learning Continuity Plan and is current *as of Monday 28 February 2022*.

<b>Q</b>	<b>What do you mean by COVID-19 Learning Continuity Plan?</b>
<b>A</b>	The plan is a two-stage approach to learning in response to COVID-19 activity in our school community: <ul style="list-style-type: none"> <li>• <b>Stage 1: Keep Learning</b> – The College is still operational and catering for students who are isolating and fit to keep learning</li> <li>• <b>Stage 2: Remote Learning</b> – The College is still operational but because of high case numbers of COVID-19 in our school community all classes will be delivered via Teams as a virtual class</li> </ul>
<b>Q</b>	<b>What can I do to get my child ready for Remote Learning?</b>
<b>A</b>	Ensure your child has access to <b>SEQTA, downloaded Microsoft Teams and all Office 365 applications including Microsoft Word, PowerPoint, Excel and One Note</b> and can log in using their CEWA student details. Ensure they bring home learning materials every day from school. Identify a suitable area and set up at home where your child can complete their work during the school day.
<b>Q</b>	<b>What is a virtual classroom?</b>
<b>A</b>	A virtual classroom refers to teaching and learning that occurs <b>online via Microsoft Teams</b> . Each virtual classroom will consist of the students that are currently in your child's class.
<b>Q</b>	<b>Will my child still be expected to complete schoolwork while they are at home?</b>
<b>A</b>	<b>Yes.</b> The curriculum may be modified to meet the circumstances, such as practical subjects. Your child is expected to complete learning tasks and get through set tasks and material as reasonably possible.
<b>Q</b>	<b>Will my child be able to continue his / her learning while isolating at home?</b>
<b>A</b>	<b>Yes.</b> If your child is well, they can keep learning. Students can access all their work through <b>SEQTA Learn</b> along with resources, videos, links and an outline of set work. In the event higher absences are recorded, classes may be conducted online via Teams. <b>The link to these classes will be available through SEQTA lessons.</b>
<b>Q</b>	<b>Will my child be able to attend all lessons online?</b>
<b>A</b>	<b>It depends.</b> Actual classes will only be available online only when more than 10% of the class is absent. However, students will always be able to access work through SEQTA Learn.
<b>Q</b>	<b>Will teachers be available to answer questions during timetabled lessons?</b>
<b>A</b>	<b>Yes. During Stage 2: Remote Learning</b> of your child's timetabled period, teachers will be available to answer questions during the lesson. After the lesson is over, further questions can be emailed and will be answered as soon as practical or they may be addressed in future lessons, video solutions or a post to all students. <b>During Stage 1: Keep Learning</b> students are encouraged to email their teachers any question they might have.
<b>Q</b>	<b>How will my child contact their teachers for help?</b>
<b>A</b>	Students are encouraged to <b>contact their teachers via email</b> . Students will need to be patient; they may not receive an immediate answer, but teachers will work hard to reply in a timely manner.

<b>Q</b>	<b>Who do I contact if my child is having social/emotional issues?</b>
<b>A</b>	<b>Contact your child's Leader of Wellbeing who</b> will assist you with your concern. These details are available on the Parent Hub and in the <i>COVID-19 Learning Continuity Plan</i> .
<b>Q</b>	<b>Will my child still need to complete assessments and tests during school closure?</b>
<b>A</b>	<b>For short term closure, most formal assessments will be postponed</b> , however in the event of <b>longer closure the assessment will be modified and delivered online</b> . The aim is to ensure the assessments provided are fair to all students. Teachers will continue to evaluate students' progress as part of the learning experience.
<b>Q</b>	<b>If my child is sick, will they need to complete the set schoolwork?</b>
<b>A</b>	Just like any absence from school due to illness, whilst your child is unwell, there is no expectation to complete work. On their return to classes, online or face-to-face, they will need to do their best to catch up. In the case of Year 11/12, this would become a higher priority since the final exams test an entire year's work.
<b>Q</b>	<b>What do I need to inform if my child tests positive or begins isolating due to COVID-19?</b>
<b>A</b>	If your child tests positive or begins isolating due to COVID-19, please inform the College by completing the <b>new COVID-19 Student Absentee Form</b> available through the Parent Hub.
<b>Q</b>	<b>Will I need to complete a Student Absence form everyday during my child's isolation period?</b>
<b>A</b>	<b>No.</b> If the College has already been notified that the student is isolating, there is no need to complete a Student Absentee Form <b>unless the student is too unwell to undertake remote learning</b> .
<b>Q</b>	<b>Can my child come to school to get books from their locker?</b>
<b>A</b>	<b>No.</b> If the school goes into a lockdown or closure students will be asked to take home all contents of their lockers.
<b>Q</b>	<b>What happens if my child has technical issues?</b>
<b>A</b>	<b>Please contact our ICT Support via email</b> , with as much information as possible using the address <a href="mailto:8770svc ICT_helpdesk@cewa.edu.au">8770svc ICT_helpdesk@cewa.edu.au</a> – or you can click <a href="#">HERE</a> .
<b>Q</b>	<b>Can my child video call their teachers?</b>
<b>A</b>	<b>No.</b> The only video sessions will be lessons created and delivered by the teacher – these will be posted in SEQTA lessons.
<b>Q</b>	<b>Can my child arrange to come in and see teachers at school?</b>
<b>A</b>	<b>No.</b> Classroom teachers may also be working from home. Students should email questions or concerns to their class teacher, PCA or LOW.
<b>Q</b>	<b>Will my child, or I, be able to phone the teachers?</b>
<b>A</b>	<b>No.</b> Students and parents should email teachers directly and they will call you. For your reference, most staff emails are configured using the naming convention <a href="mailto:firstname.surname@cewa.edu.au">firstname.surname@cewa.edu.au</a>

<b>Q</b>	<b>How will the school know my child has been doing their work?</b>
<b>A</b>	Students will be expected to <b>upload completed work on SEQTA Learn</b> or engage regularly with a formative assessment task for teachers to review and monitor their progress. If there are concerns with your child's progress or engagement, the classroom teacher will make contact home.
<b>Q</b>	<b>What resources does my child need to learn at home?</b>
<b>A</b>	They may use <b>paper workbooks, word online, printed versions of the resources or a laptop/device</b> . Check-in with your child to confirm that they have the resources they need. In most instances, basic stationary i.e., pen and paper should be sufficient and access to their SEQTA and Teams platforms.
<b>Q</b>	<b>What happens if my child's teacher gets sick?</b>
<b>A</b>	<b>The teacher will set work as per usual</b> and another member of staff will manage the class remotely. Your child will still need to meet the expectations of the learning overview set for the week.
<b>Q</b>	<b>How will my child know what to do in the event of school closure?</b>
<b>A</b>	In the event of a school closure, an email with information will be sent to all College families. For now, students should be focused on the learning in school. The teachers are well briefed on our <i>COVID-19 Learning Contingency Plan</i> protocols and will already be speaking to your child about their expectations.
<b>Q</b>	<b>How will my child know how to behave online and what will happen if they do not act appropriately?</b>
<b>A</b>	Online safety is a high priority at the College. Your child needs to behave as they would at school. Online bullying and class disruptions will not be tolerated. If your child has not followed classroom protocols they will be removed from Teams and you will be notified. Similarly, if your child is concerned about anything occurring online they should contact their teacher directly via email.
<b>Q</b>	<b>Will the school be taking attendance in Stage 2: Remote Learning?</b>
<b>A</b>	<b>Yes.</b> At the beginning of each day, students will need to login to Pastoral Care Group (PCG) in Teams and register that they are present and ready to learn. Attendance data will be transferred to SEQTA to reconcile absentees. Attendance during each timetabled lesson will also be monitored, and parents will be notified if their child misses multiple lessons.
<b>Q</b>	<b>What should my child wear when they are at home? Why?</b>
<b>A</b>	<b>Your child will need to be in sports uniform or house shirt</b> when engaging with video lessons. This rule has also been set to ensure that students are in the right mindset for learning.
<b>Q</b>	<b>What should I do if I don't have any internet access at home or my personal circumstances make it hard to do what is expected?</b>
<b>A</b>	If your child is unable to access the internet, <b>please advise the Leader of Wellbeing</b> and they can liaise with your child's teachers and preparation can be made for other resources if required. If your child's personal circumstances prevent them from engaging with online learning material, please contact the Leader of Wellbeing to discuss the situation so we can best support your child.