



LA SALLE COLLEGE

ROLE DESCRIPTION

Campus Minister

ACCOUNTABLE TO:	Deputy Principal – Catholic Identity and Mission and the Young Lasallians Team
EMPLOYMENT CONDITIONS:	The Roman Catholic Archbishop of Perth Non-Teaching Staff Enterprise Bargaining Agreement 2014
LEVEL / STEP:	According to experience and qualifications
COMMENCEMENT:	13 January 2023
TENURE:	Fixed-term

LA SALLE COLLEGE MISSION

In keeping with the tradition begun by John Baptist de La Salle, La Salle College is committed to providing a quality education for the whole person within a Catholic community. The foundations upon which our College is built are:

- A strong sense of community
- A rich pastoral care system
- A nurturing spiritual environment
- A commitment to excellence

LASALLIAN MISSION SERVICES (LMS) CONTEXT

This position is with the Lasallian District of Australia, New Zealand, Pakistan and Papua New Guinea (ANZPPNG). This position exists to support the work of the Young Lasallians Team of LMS. LMS is the operational arm of the Lasallian Mission Council (LMC), the body which directs and animates the Lasallian Mission within the District of ANZPPNG.

CAMPUS MINISTRY CONTEXT

This position exists to ensure the continuing development and support of youth ministry throughout the College in line with the broader context of Young Lasallians activities within the District of ANZPPNG. The Campus Minister is part of the Young Lasallians Team, which works alongside educators and young people in the shared work of Formation for Mission. The Formation for Mission Team has three main portfolios; facilitation, accompaniment and consultation. The Campus Minister role sits within the accompaniment portfolio and serves their local community.

ROLE OUTLINE

The Campus Minister, understands and promotes the spirituality and teachings of John Baptist de La Salle and of a Lasallian community. The Campus Minister touches the hearts of young people to inspire them with the Christian spirit and supports them with their Faith development.

Within the role, the Campus Minister works collaboratively with the Deputy Principal – Catholic Identity & Mission and staff to coordinate Christian Service Learning (Touching Hearts Program) as a form of evangelisation. The Campus Minister works with community to enhance the liturgical life of the College and promotes catechetical experiences for students, staff and parents. Ongoing formation, training and accompaniment will be provided by Lasallian Mission Services for the Campus Minister. The Campus Minister will actively promote Lasallian Mission Services Events and Programs among the students and educators of the La Salle College Middle Swan community.

KEY ACCOUNTABILITIES

1.0 CATHOLIC IDENTITY AND MISSION

- 1.1 Gives personal witness to Catholic values in their day-to-day duties and engages students, staff and the community in the mission of the College as a Catholic school
- 1.2 Actively leads prayer and works to promote the charism of Saint John Baptist de La Salle and the mission and life of the Catholic Church within the College
- 1.3 Works with the Deputy Principal, Catholic Identity and Mission in supporting the prayer, sacramental and liturgical life of the College and the Evangelisation Plan
- 1.4 Promotes and supports community outreach programs and social justice initiatives underpinned by Catholic Social Teaching

2.0 YOUTH MINISTRY

- 2.1 Develops and reviews programs for students that provide opportunities to live Lasallian values (Faith, Service, Community) and to enliven their Catholic Identity
- 2.2 Builds and maintains strong working partnerships with the local St Vincent de Paul chapter to support the formation of young Vinnies group within the College
- 2.3 Supports the Deputy Principal – Catholic Identify & Mission to facilitate junior and senior retreats, reflection days and immersion experiences
- 2.4 Acts as role model of Lasallian and Catholic values
- 2.5 Works closely with all students in the College through class visits, prayer, camps, etc.
- 2.6 Promotes and coordinates for students to attend Lasallian Youth Ministry events
- 2.7 Builds and maintains partnerships with the Lasallian community, including past students
- 2.8 Actively encourages students to participate in post school Lasallian volunteering e.g. Volunteer La Salle Programs such as Share the Mission and short-term programs

3.0 CHRISTIAN SERVICE LEARNING

- 3.1 Regularly evaluates the progress of the Year 7 to Year 11 Christian Service-Learning programme to ensure:
 - The programme is integrated within all learning areas

- Student preparedness for, and engagement in service
 - Students are provided with opportunities for reflection following service
 - Appropriate service opportunities are chosen by the students
- 3.2 Creates opportunities for students and parents to engage with and understand the requirements of Christian Service Learning appropriate to their year group (e.g. year meetings, notices, parent meetings, letters, etc.)
 - 3.3 Works in collaboration with Teachers to develop students Touching Hearts Diary and ensure correct and accurate information is recorded
 - 3.4 Keeps abreast of the changes to Christian Service Learning and associated legal requirements
 - 3.5 Effectively communicates with students about upcoming service opportunities using a variety of mediums, e.g. notices, Delagram, social media, etc.
 - 3.6 Promote community partnerships that expand student opportunities for meaningful Christian Service Learning and maintains a database of Christian Service-Learning projects
 - 3.7 Provides 'out of the ordinary' experiences for students to contribute to the community e.g. Balgo Immersion and Thailand Immersion
 - 3.8 Coordinates the marking of the Touching Hearts Diaries
 - 3.9 Assist teachers in implementing Christian Service Learning in their classes.
 - 3.10 Create a monitoring system that includes documentation for individual students and volunteers' service hours.
 - 3.11 Work in collaboration with the Leader of Learning - Religious Education to ensure that Christian Service Learning and the appropriate units of the Archdiocesan Religious Education Guidelines are congruent with each other.
 - 3.12 Researches funding opportunities and write grants for ongoing funding of Christian Service-Learning and related activities.

4.0 LITURGY

- 4.1 Establishes an annual liturgical calendar for the College that includes significant feast days, patron saints
- 4.2 Works with staff and students to prepare and executing liturgies
- 4.3 Supports the sacramental programme of the College

5.0 ENGAGING AND WORKING WITH THE COMMUNITY

- 5.1 Builds and maintains strong working partnerships with students, staff, parents and the wider community focused on student achievement, wellbeing, safety and resilience through structured effective communication and consultation
- 5.2 Understands the broader community within which the College resides and is aware of the cultural, social and political characteristics that inform the needs of students, families and carers and the challenges they face
- 5.3 Attend Christian Service-Learning network meetings
- 5.4 Contributes to the development of a College environment that is welcoming, hospitable, life-giving and just.

SELECTION CRITERIA

The individual appointed to the position of Campus Minister must:

- Be an active member of the Catholic Church and be free from any impediment to full acceptance by the Church
- A demonstrated understanding of and commitment to the evangelising mission of the Catholic church
- Excellent interpersonal skills with the ability to relate well to peers and youths
- The ability to demonstrate core leadership attributes in engaging youth, peers and teams
- Excellent written and verbal communication skills
- General administration skills, including attention to detail, time management and capacity to see tasks through to completion
- Ability to work independently and as part of a team
- Have or working towards the completion of a certificate III in Youth Ministry
- Working with Children Check and a National Coordinated Criminal History Check
- Have or working towards the completion of Accreditation to Work in a Catholic School