



LA SALLE COLLEGE

ROLE DESCRIPTION

Boarding House Parent

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| ACCOUNTABLE TO: | Head of Boarding |
| EMPLOYMENT CONDITIONS: | The Roman Catholic Archbishop of Perth Non Teaching Staff Enterprise Bargaining Agreement 2014 |
| LEVEL / STEP: | According to experience and qualifications |
| COMMENCEMENT: | Immediate Start |
| TENURE: | Fixed Term |

LA SALLE COLLEGE MISSION

In keeping with the tradition begun by John Baptist de La Salle, La Salle College is committed to providing a quality education for the whole person within a Catholic community. The foundations upon which our College is built are:

- A strong sense of community
- A rich pastoral care system
- A nurturing spiritual environment
- A commitment to excellence

ROLE OUTLINE

The Boarding House Parent is responsible for the supervision and guidance of residential high school students within the Boarding House. A number of these students are of Aboriginal descent and come from all over Western Australia.

The Boarding House Parent contributes to the spiritual, personal, social and emotional development of students and undertakes other duties as directed by the Principal.

KEY ACCOUNTABILITIES

1.0 CATHOLIC IDENTITY AND MISSION

- 1.1 Gives personal witness to Catholic values in their day-to-day duties and engages students, staff and the community in the mission of the College as a Catholic school
- 1.2 Seeks or maintains Accreditation to Work consistent with Catholic Education Commission Western Australia (CECWA) policy
- 1.3 Provides exemplary Christian and professional leadership for all members of the La Salle College Community

2.0 BOARDING HOUSE PARENT

- 2.1 Cares for and supervises the students residing in the Boarding House, ensuring that students are safe and that their wellbeing is always the first priority
- 2.2 Provides a positive role model for students
- 2.3 Encourages a sense of responsibility and pride for Boarding in the students
- 2.4 Builds and maintains appropriate and positive relationships with students to ensure cooperation between students and staff members
- 2.5 Develops and communicates fair and appropriate behavioural boundaries for students
- 2.6 Monitors and encourages the personal, spiritual and social development of individual students
- 2.7 Maintains and supports house expectations in a consistent manner, i.e. collection of phones, lights out policies
- 2.8 Provides supervision to students while on outings and excursions
- 2.9 Refers to relevant student issues, requiring specialist support, to the Boarding Manager
- 2.10 Encourages an environment for learning and academic progress
- 2.11 Keeps the Boarding Manager informed of relevant issues pertaining to the welfare and progress of the boarders
- 2.12 Works with students to maintain a clean and hospitable living environment

3.0 ENGAGING AND WORKING WITH THE COMMUNITY

- 3.1 Builds and maintains strong working partnerships with students, staff, parents and the wider community focused on student achievement, wellbeing, safety and resilience through structured effective communication and consultation
- 3.2 Understands the broader community within which the College resides and is aware of the cultural, social and political characteristics that inform the needs of students, families and carers and the challenges they face
- 3.3 Contributes to the development of a College environment that is welcoming, hospitable, life-giving and just.

SELECTION CRITERIA

The individual appointed to the position of Boarding House Parent must:

- Be an active member of the Catholic Church and be free from any impediment to full acceptance by the Church
- Enjoy and have experience working with young people or appropriate training and commitment to working with young people
- Awareness of and sensitivity to the spiritual and social needs of the Aboriginal Culture
- Possess a high level of interpersonal and communication skills
- Demonstrate the capacity to work as a member of a team
- Ability to problem solve and be flexible
- Ability to live in residence during rostered shifts
- Current Senior First Aid certificate
- Must have a driver's licence with 'F' endorsement or be willing to obtain the 'F' endorsement
- Treat all information of the College in a confidential manner
- Relevant tertiary qualifications are desirable
- Be willing to be flexible within the unique context of a school environment
- Hold and maintain a Working with Children Check and Nationally Coordinated Criminal History Check
- Have or working toward completion of Accreditation to Work in a Catholic School

DOCUMENT CONTROL

Version: 1.0 Reviewed: Sep 2020 Next Review: Sep 2021 Reviewed By: HR

