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LA SALLE

ONSITE Placement Form

for PLACEMENT YEAR 2024: SEMESTER 1 SEMESTER 2

Onsite Placement 2 Forms

ONSITE PLACEMENT 2 DATES:
19 JULY - 13 SEPTEMBER

Option 1:

Is for a confirmed placement. You have spoken to the workplace, and they have agreed to take you for placement 2 or you wish to continue with your current placement, and they are happy to keep you.

Option 2:

No confirmed placement. Submit four options in this section in preference order and Onsite will make the calls for you.

Applicant Information

Full Name: _____ Year Level (2024):

(Last Name) (First Name)

Suburb: _____ Mode of Transport: _____ Student Mobile: _____

There are **two options** when it comes to gaining a work placement with ONSITE. You can make contact with a chosen workplace through your own research and/or contacts **OR** you can list 4 preferences which details businesses you have an interest in gaining a placement with, in your chosen industry. **Please note: To work in many trade areas, you will need to obtain a White Card (online). You will need to discuss this with your School Coordinator.**

Please check with School Coordinator that your dates fall within the agreed ONSITE calendar. If they do not, please specify exact dates (& day of the week): _____

OPTION 1: Confirmed Placement (the workplace has AGREED to take you)

Company: _____ What job will you be doing (please be specific)? _____

Contact Person: _____ Date you spoke with this person: _____
How did you get this contact? _____

Address: _____
Street Address

Suburb _____ Postcode _____

Phone: _____ Mobile: _____

Email: _____

OPTION 2: Preferences (under each company, please list the job you are hoping to do)

1. Company _____ Address _____	What type of work do you hope to do? Must be specific, e.g. sport teaching/diesel mechanic/metal fabrication etc Contact name and number _____	How did you get this contact? <input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____
2. Company _____ Address _____	What type of work do you hope to do? Must be specific, e.g. sport teaching/diesel mechanic/metal fabrication etc Contact name and number _____	How did you get this contact? <input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____
3. Company _____ Address _____	What type of work do you hope to do? Must be specific, e.g. sport teaching/diesel mechanic/metal fabrication etc Contact name and number _____	How did you get this contact? <input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____
4. Company _____ Address _____	What type of work do you hope to do? Must be specific, e.g. sport teaching/diesel mechanic/metal fabrication etc Contact name and number _____	How did you get this contact? <input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____



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Onsite Placement 2 Forms

ONSITE PLACEMENT 2 DATES: 19 JULY - 13 SEPTEMBER

- Forms need to be returned no later than **Tuesday 16th April**.
 - Option 1: is for a confirmed placement
 - Option 2: You must include four options on your form
 - If you wish to continue with your current placement speak to your supervisor, if they agree return the form with that information in Option 1.
 - All information must be completed and Signed on the back
-
- If Any Forms are returned after Tuesday 16th April, then **YOU MUST** have a confirmed placement. You cannot return it with 4 options.

(Issue 16/02)

LA SALLE

ONSITE Placement Form

for PLACEMENT YEAR 2024: SEMESTER 1 SEMESTER 2

Applicant Information

Full Name: _____ Year Level: 11
(Last Name) (First Name) (2024)

Suburb: _____ Mode of Transport: _____ Student Mobile: _____

There are **two options** when it comes to gaining a work placement with ONSITE. You can make contact with a chosen workplace through your own research and/or contacts. **OR** you can list 4 preferences which details businesses you have an interest in gaining a placement with, in your chosen industry. **Please note: To work in many trade areas, you will need to obtain a White Card (online). You will need to discuss this with your School Coordinator.**

Please check with School Coordinator that your dates fall within the agreed ONSITE calendar. If they do not, please specify exact dates (8 day of the week): _____

OPTION 1: Confirmed Placement (the workplace has AGREED to take you)

Company: _____ What job will you be doing (please be specific)? _____

Contact Person: _____ Date you spoke with this person: _____
How did you get this contact?

Address: _____
Street Address

Phone: _____ Suburb: _____ Mobile: _____ Postcode: _____

Email: _____

OPTION 2: Preferences (under each company, please list the job you are hoping to do)

1. Company _____	<small>What type of work do you hope to do? Must be specific, e.g. sport teaching/fitness/mechanical/retail/healthcare etc</small>	<small>How did you get this contact?</small>
Address _____	Contact name and number _____	<input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____
2. Company _____	<small>What type of work do you hope to do? Must be specific, e.g. sport teaching/fitness/mechanical/retail/healthcare etc</small>	<small>How did you get this contact?</small>
Address _____	Contact name and number _____	<input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____
3. Company _____	<small>What type of work do you hope to do? Must be specific, e.g. sport teaching/fitness/mechanical/retail/healthcare etc</small>	<small>How did you get this contact?</small>
Address _____	Contact name and number _____	<input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____
4. Company _____	<small>What type of work do you hope to do? Must be specific, e.g. sport teaching/fitness/mechanical/retail/healthcare etc</small>	<small>How did you get this contact?</small>
Address _____	Contact name and number _____	<input type="checkbox"/> Own contact <input type="checkbox"/> Provided by school <input type="checkbox"/> Other _____

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Onsite Placement 2 Forms

LATE FORMS PROCESS

- Forms need to be returned no later than **Tuesday 16th April**. An email will be sent to your parents to inform them that you have received a new placement form.
- Your parent will be informed via email that your form is not returned and will now require a confirmed placement on **Wednesday 17th April**
- Your parent will then be followed up with a phone call and asked to come into the College to discuss your placement requirements.



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Onsite Placement 2 Forms

OPTIONS FOR WORK EXPERIENCE

- Electrical (White card Required)
 - Plumbing (White card Required)
 - Construction (White card required)
 - Carpentry
 - Childcare facilities
 - Primary Schools
 - Hairdressers
 - Make up Salons
 - Mechanics
 - Heavy Diesel
 - Fabrication
 - Gyms
 - Plus, many more.....
-
- Feel free to see Mr. DiPino or Ms Sewell in the Careers office in week 9 if you require any assistance.